



INTRODUCING CONCEPT DIGITAL SIGN IN

Paperlite Working Delivers Results

CREATING A BETTER WELCOME FOR VISITORS AND STAFF WITH A MODERN USER EXPERIENCE AND SMART FUNCTIONALITY FOR SAFER MORE COMPLIANT SITE MANAGEMENT

WOLLENS - Company Background

Full spectrum law

Wollens is an award-winning law firm with a 160-strong team that has grown to become one of the largest solicitors in the South West of England.

The firm prides itself on providing a better customer experience than a stereotypical law firm, offering jargon-free advice that clients can count on, and are working with Xerox specialists to fully embrace the benefits of digital working.

“ The new digital sign in system works flawlessly. It’s a simple concept but it’s professionalised the staff and client sign in service.”

Clive Meredith, Practice Director

The Challenge

- Existing pen-and-paper signing in was clunky
- Receptionist filled out visitor pass manually
- No visibility of staff and visitors in site
- Not conducive for safe or flexible working

The Solution

- Visitors scan QR code or type their details and pass printed
- Hosts are sent alerts to let them know guests arrived
- Staff automatically signed in and out via App
- Portal tracks staff and visitors at multiple offices from a central location

The Result

- Streamlined, contactless visitor and staff management
- Real-time data enables visibility and management of sites
- Pre-registration improves welcome and frees up reception staff
- Enabled compliance to health and safety regulations



THE CHALLENGE

TRADITIONAL PAPER-BASED WORKING HOLDING BACK TRANSFORMATION

The traditional pen-and-paper signing in system was clunky, with a receptionist needed on hand to help.

- Manual completion of every visitor's pass
- No signing in system for staff whatsoever
- Lack of visibility of visitors and staff



THE SOLUTION

CONCEPT DIGITAL SIGN IN HAS TRANSFORMED THE WAY THE FIRM OPERATES DAY-TO-DAY

- Visitors simply scan a QR code with their phone or type their details into the iPad on reception to get a pass printed.
- A text and email are sent to the person they are meeting to let them know they have arrived.
- Staff are automatically signed in and out with the Sign In App which detects their proximity to the building.
- A single, easy-to-manage portal makes it simple to track visitors at multiple offices from a central location.



THE RESULTS

COMPLETE VISIBILITY OVER WHO IS IN THE OFFICES AT ANY ONE TIME HAS PROVED INVALUABLE

- People on site can be monitored with capacity alerts set up to avoid unnecessary contact.
- Staff and guest pre-registration improves efficiency and minimises manual labour.
- Visitors can sign NDAs and company policies on arrival to create another level of security.



NOW IT'S YOUR TURN TO

MAKE A DIGITAL TRANSFORMATION

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