

Altodigital Networks Ltd Modern Slavery Statement 2017/18

1. Introduction

- 1.1 The Modern Slavery Act 2015 places an obligation on any organisation with a turnover of more than £36 million to report annually the steps that have been taken during the financial year to ensure that slavery and human trafficking are not taking place in their own business or their supply chain.

As part of the office technology sector, the organisation recognises that it has a responsibility to take a robust approach to slavery and human trafficking.

The organisation is absolutely committed to preventing slavery and human trafficking in its corporate activities, and to ensuring that its supply chains are free from slavery and human trafficking.

2. Organisational structure and supply chains

- 2.1 This statement covers the activities of Altodigital Networks Ltd.

Established for over 35 years, Altodigital has grown steadily and consistently to become one of the UK's most successful and respected office technology specialists. Today we provide a dedicated service for over 8,000 businesses and on their behalf we look after over 35,000 printing and copying devices and managed services.

Together with our partners we offer our customers a "best of breed" policy ensuring that the most appropriate technology is provided to meet their specific needs.

3. Countries of operation and supply

- 3.1 The organisation currently operates from 13 sites across the United Kingdom.



4. Relevant policies

4.1 Altodigital Networks Ltd has a zero tolerance to slavery and human trafficking in its supply chain or in any part of the business. This Statement reflects our commitment to acting ethically and with integrity in all our business relationships and to implementing and enforcing effective systems and controls to ensure slavery and human trafficking is not taking place anywhere in our supply chains.

4.2 The relevant policies are listed below:

- Whistle Blowing Policy
- Recruitment and Vetting Policy
- Proof of Eligibility to Work in the UK Policy
- Equal Pay Policy
- Dignity at Work Policy

5. Due Diligence processes in relation to Slavery and Human Trafficking

5.1 Altodigital Networks Ltd acknowledges its responsibility under the Modern Slavery Act 2015 and will ensure transparency within the organisation and with suppliers of goods and services to the organisation.

5.2 Altodigital Networks Ltd will not forge commercial relationships with any business knowingly involved with slavery of human trafficking.

5.3 Altodigital Networks Ltd will expect all who have, or seek a commercial relationship with to familiarise themselves with The Modern Slavery Act and our anti-slavery values and act consistently within these.

5.4 As part of the organisation's due diligence processes into slavery and human trafficking the supplier approval process will incorporate a review of the controls undertaken by the supplier.

5.5 All suppliers to Altodigital Networks Ltd will be asked to confirm that they are compliant with the Modern Slavery Act 2015.

5.6 This assurance will be undertaken on an annual basis in order to prove to the organisation that it is meeting its obligations under the Act.



6. Areas of risk, how they are assessed and managed.

- 6.1 Altodigital Networks Ltd ensures that it receives relevant paperwork from all members of staff to ensure that they have the right to work and pays at least the national living wage.
- 6.2 The organisation promotes its Whistle Blowing Policy for staff to report any areas of concern.
- 6.3 As part of the appointment of new suppliers they will be asked to provide information to support their compliance with the obligations of the Modern Slavery Act 2015.

7. Training

- 7.1 All staff will receive a briefing on the importance of the Modern Slavery Act and the obligations that Altodigital Networks Ltd have. This will also enable them to identify potential victims and how the organisation can support them.

8. Approval & Dissemination

- 8.1 This statement is made in accordance with section 54(1) of the Modern Slavery Act 2015 and constitutes Altodigital Networks Ltd Modern Slavery and Human Trafficking Statement for the current financial year.
- 8.2 This statement must be approved by the Board, be signed by a Director and published (or at least there be a link to it) on a prominent place on the organisation's website.



Signed:

Date: 05/04/2017

Darrell Polden - Group Service & Technical Director

