



Established for over 35 years, we have focused exclusively on providing unbeatable office technology, and although we are a truly national operation, our success has been forged around our unique network of local offices providing on-the-spot response, rapport and reliability.



Document Workflows

Paper-based systems and document processes are widely regarded as being inefficient and costly in today's changing landscape. Altodigital very much believes that there is a major cost benefit in transforming data into electronic formats.

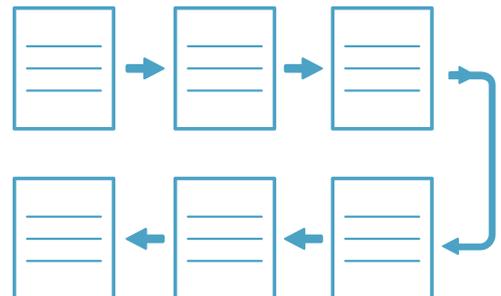
It's a sad reality however, that too many businesses are still wasting time, money and resources, on paper-based systems that don't do them any favours when it comes to winning over customers and improving their results.

Altodigital provides a range of professional document solutions and services to help digitise your crucial business data, making you, your staff and your business as a whole more productive and efficient.

Fast, effective workflow systems

The cost benefits of digitising hard copy document are clear. When business leaders have been approached about transforming paper documentation and non-digital records into a digital format, they believe there are potential savings of between 5-20% of their annual turnover.

By digitising print and storing and sharing data in better ways, we hope to elevate your business capability and make you more competitive.





There is an easier way to control workflow

Whether you need an entry-level service such as document compression and publishing, or the more complete systemisation of all your data operations and workflow processes, digitisation is a powerful management tool that will help you to shape, manage and control your business.

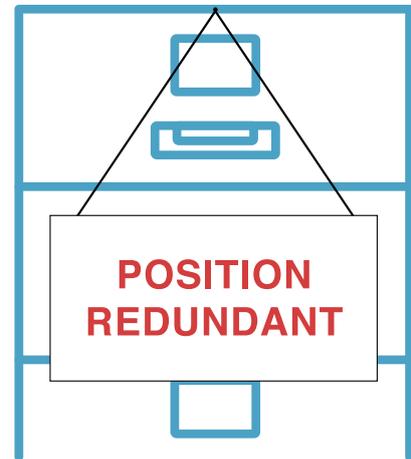
By creating digital document workflows throughout your business, employees can readily access data in electronic formats - helping them to be more agile and responsive to customer demands.

Say goodbye to old style filing!

For a business to run smoothly and efficiently, it needs to have reliable and retrievable document systems in place to underpin all of its processes.

We believe that the complete digitisation of all workflow processes confronts any weaknesses that you might have and drives real improvement in a way that traditional, paper-based systems can't.

From secure filing and retrieval, digitised document publishing solutions, to PDF creation/control and enhanced file sharing and collaboration, Altodigital solutions are designed to secure real savings.



Document Management

We are experts at planning and implementing efficient document management systems that automate the entire process of capturing, organising, accessing, viewing, collaborating on, updating, integrating and customising data, leading to greater efficiencies and accessibility.

The Benefits

- Improved control and retrieval of files/documents
- More responsive to customer demands
- Potential savings of between 5-20% of your annual turnover
- Speeds up your daily operational capability
- Helps staff to work more efficiently and productively
- Creates reliable, robust workflow systems that won't fail

To find out more about Altodigital telephone:

0345 241 5444

email: learnmore@altodigital.com

or visit us at: www.altodigital.com

